

An Informative Three-Day Seminar:

# MIOSHA General Industry 10-Hour +

## 1 Who Should Attend . . .

This seminar is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

## 2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MTI introduced an Assessment-Based Certificate program, effective October 1, 2007. The certificate program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M-TEC<sup>SM</sup> facilities, community colleges, and safety and health organizations. To learn more about the certificate program, log-on to the CET Division website at [www.michigan.gov/mti](http://www.michigan.gov/mti).

## 3 What You'll Learn . . .

In today's challenging business climate, many employers are faced with the need to have their employees be capable of performing new or multiple job functions. As personnel shift to accommodate business needs, it is essential to have staff understand the importance of safety and health management and the underlying effect it has on business. In three days this fundamentals course offers the resources and tools to create or enhance an effective safety and health management system, a review of the MIOSHA Act, and highlights of many key General Industry Safety and Health Standards.

Topics include elements of a comprehensive safety and health system, recordkeeping, accident investigations, inspections and citations, written program requirements, introduction to industrial hygiene, respiratory protection, hearing conservation, bloodborne infectious diseases (BIDs), eyewash and first aid requirements, ergonomics, hazard recognition, and machine guarding.

Required Class for  
General Industry  
Level One  
MTI Certificate

### Agenda

- ▶ Accident Investigation
- ▶ Ergonomics
- ▶ First Aid, Eye Wash, and Bloodborne Infectious Diseases
- ▶ Recordkeeping
- ▶ Hazard Recognition and Self Inspection
- ▶ Introduction to Industrial Hygiene
- ▶ Respiratory Protection
- ▶ Hearing Conservation
- ▶ Elements of a Safety & Health Management System
- ▶ CET Services
- ▶ Required Written Programs
- ▶ When MIOSHA Visits

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least 30 days in advance, to request necessary accommodations.

**New**

## ***MIOSHA Education Training Materials Have Gone Electronic***

MIOSHA Training Institute (MTI) has changed the delivery of its printed education materials to an electronic format.

The student training manual and course reference materials will be provided in electronic format via email for students to download and print before class if they wish.

**No hard copy textbook will be provided at the class. Upon arrival at class, each student will also receive a flash drive containing these materials which is theirs to keep.** If you wish to bring a copy to class, you have the option to **download and/or print** the course materials in advance.

**Important:** When registering for this class, please provide your complete email address.

***Remember to download your course handouts ahead of time!***

### ***Frequently Asked Questions***

**Q: Will I be able to print my materials at the seminar or workshop?**

**A:** No printing services will be available. Print or download the presentation slides before you arrive for the class.

**Q: What electronic format will the handouts be in?**

**A:** All materials will be available as PDF documents.

**Q: Will I be able to charge my device at the seminar or workshop?**

**A:** We recommend that your device is fully charged before you arrive. Charging stations may not be available in the classroom.

**Q: What happens if I do not receive an email?**

**A:** In the unlikely event that you do not receive the link via email, please call the contact number listed on the next page for assistance.



# Facilitator

Doug Kimmel is Michigan's Voluntary Protection Program (MVPP) Specialist, with over 14 years of safety and health experience. His past positions include: Worker's Compensation Underwriter, Loss Prevention Consultant, and MIOSHA Safety Consultant.

Doug earned a B.S. (Business Management) degree from Ferris State University, is certified in Workers' Compensation Rating, and has successfully completed numerous safety and health training courses. During his time with MIOSHA, Doug has performed hazard surveys and conducted training at both individual companies and conferences. He has been a speaker at the Michigan Safety Conference and has developed original safety-training programs, which are shared with other safety consultants in the Division.

Doug acts as Team Leader on MVPP on-site reviews, which are performed throughout Michigan. He completes reports for the agency director, recommending the applicant's acceptance as an MVPP company.

Presenters: Doug Kimmel, Anthony Neroni, and Brian Kellogg, Senior Occupational Safety Consultants; and Jenelle Thelen, Occupational Safety Consultant; MIOSHA CET Division



**Doug Kimmel**

*MVPP Specialist/  
Sr. Occupational Safety Consultant  
MIOSHA, CET Division*

## Program Details

DATE: April 4, 5, & 6, 2017  
LOCATION: Alpena Community College  
(Newport) Center Building  
665 Johnson Street  
Alpena, Michigan 49707  
COST: \$240 per person.  
Includes lunch and course materials.  
Certification/Maintenance Points Available

TIME: Check-in - 8:00 a.m.  
Program - 8:30 a.m. to 4:00 p.m.  
DEADLINE: Register by March 20, 2017  
Please register early!  
CONTACT: Jim Makowske at 989-358-7301  
or makowskj@alpenacc.edu

**COSPONSOR: Alpena Community College**

## How to Register

**MIOSHA General Industry 10 Hour +**

### Three Easy Ways to Register . . .

- ▶ **Phone:** 989-358-7301
- ▶ **Fax:** 989-358-7565
- ▶ **Mail:** Alpena Community College  
Workforce Development  
665 Johnson Street  
Alpena, Michigan 49707  
Attn: Jim Makowske

Please make check & money order payable to: **Alpena Community College**

**Complete Separate Registration Form  
For Each Attendee**

Name: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_  
Credit Card: Master Card  Visa  Exp. Date: \_\_\_\_\_  
Credit Card # \_\_\_\_\_  
Credit Card Verification Code: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Print Credit Card Holder's Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517-284-7720 at least 30 days before the program. The Department of Licensing and Regulatory Affairs is an equal opportunity employer/program.